

Red River Valley School Division
BOARD POLICY #11 - DECISION MAKING MATRIX



The Red River Valley School Division operates legally and ethically. The Red River Valley School Board (Board) monitors operations through continuous and candid reports provided by the Superintendent/CEO (CEO). Decisions made by the Board and the CEO incorporate all aspects of Board policies, *The Public Schools Act* (PSA), *The Safe Schools Charter of Manitoba*, *The Education Administration Act* and other applicable federal, provincial or municipal law.

The Decision Making Matrix in Appendix 1 outlines Board and administrative authorities.

Cross Reference:			
Board Approved: June 26, 2023	Policy Review Date: April 7, 2025	Policy Revision Date: May 26, 2025	Page: 1 of 2

Red River Valley School Division
BOARD POLICY #11 - DECISION MAKING MATRIX

Appendix 1



CEO is authorized to decide and act	CEO is authorized to decide and act with responsibility to inform the Board	Board decides and acts - CEO recommends
• Employ staff as delegated in the PSA (52) • Administer collective agreements • Implement Board policy • Supervise and evaluate staff • Plan and develop educational systems that align with division priorities • Administrative procedures • Grant applications • Contracts that bind the division to the current school year • Department reporting requirements • Staff Leaves within Administrative Procedures E24 and E25 • Employee and public complaints • Corporate Sponsorship (under \$5,000)	• Student suspensions up to six weeks • Administrative procedure: ■ New ■ Controversial ■ May result in public concern • Develop action plans and report progress towards strategic priorities • Staff professional development • Evaluate programs • New programming that is potentially controversial • Emergency school closures • Crisis situation (e.g. lockdown with immediate notification via email) • Acceptance of resignations • Staff out of province travel • Student overnight field trips or out of province travel • Support staff leaves outside Administrative Procedures E24 and E25 • Monthly staffing reports • Monthly financial reports • Employee placed on administrative leave or suspended • Support staff termination • All other responsibilities not explicitly stated elsewhere in this matrix • Corporate Sponsorship (\$5,001 - \$9,999)	• Division priorities and strategic plan • Policy development and approval • Student expulsion • Employee compensation and benefits • Approve budget • Approve annual financial statements • Staffing levels • Engage in negotiations with support staff • Special levies • Appeals • New programming • School calendar • Hiring and assignment of Senior Administration • Hire Principals • Teacher termination as outlined in the PSA (92) • Change in administrative organizational chart • Expenditures within budget which exceed the threshold of \$50,000 • Over budget expenditures including additional staff • Out of country student field trips • Contracts that bind the division to more than one year • CEO evaluation • Professional staff leaves outside Collective Agreement • Internal lease approvals • Corporate Sponsorship (over \$10,000)