

CODE OF CONDUCT

We all work together to make our school a safe, positive, and respectful place for each child to learn. In positive school environments, people feel welcomed, valued, and safe. They treat each other with respect.

École Héritage is committed to fostering a learning and work environment in which all individuals are treated with respect, kindness, and dignity.

The Red River Valley School Division confirms the disciplinary authority of the principal over the conduct of students while they are at school, on school grounds, at school-sponsored activities, on school buses, and on conduct towards one another to and from school. The Division also confirms the disciplinary authority of the principal to address unacceptable student conduct.

The EHI code of conduct follows the Provincial Code of Conduct, a ministerial directive intended to expand upon existing legislation and regulation. The EHI school code of conduct provides a reference for families/guardians, staff, and students in determining acceptable behavior.

Unacceptable behavior includes but is not limited to:	
☐ Disruption ☐ Defiance ☐ Disrespect (rude, unsolicited, disruptive comments) ☐ Physical Contact ☐ Inappropriate Language (swearing) ☐ Vulgar & Abusive Language ☐ Bullying ☐ Harassment ☐ Technology Violation ☐ Property misuse	☐ Physical aggression ☐ Inappropriate physical contact ☐ Verbal aggression ☐ Verbal or Physical Threats ☐ Vandalism/Property Damage ☐ Use of Drugs/Alcohol ☐ Gang involvement ☐ Possession of a weapon (as defined in section 2 of the Criminal Code (Canada))

“Weapon” means anything used, designed to be used, or intended for use

- (a) In causing death or injury to any person, or
- (b) for the purpose of threatening or intimidating any person and, without restricting the generality of the foregoing, includes a firearm;

Interventions and consequences may be applied as appropriate to the context, but they need not be applied in the order they appear in this document. The principal maintains the authority to determine which consequences are appropriate in a given situation.

Rights and Responsibilities Regarding Student Discipline

Students

Rights

- To be accompanied by a parent or other adult to assist and make representations to the school board before a decision is made to expel.

Responsibilities

- Students are expected to attend classes regularly and punctually
 - Students are expected to behave respectfully and comply with the EHI School Code of Conduct.
 - Students are expected to follow instructions from staff, to complete assignments and other related work as required by teachers or other employees of the school division.
 - Students are expected to treat the school and others' property with respect.
 - Students are expected to assume responsibility if he or she destroys, damages, or loses school or division property.
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Parents, Families

Rights

- To be informed regularly of the attendance, behavior, and academic achievement of his or her child in school.
- To be informed of the discipline and behavior management policies of the school or school division, and to be consulted before the policies are established or revised.
- To accompany his or her child and assist them in making representations to the school board regarding a suspension of more than five days or before a decision is made to expel the child.

Responsibilities

- Parents are expected to cooperate fully with teachers and other school and division staff to ensure their child complies with the school and division discipline and behavior management policies and the ÉHI School's Code of Conduct.
- Parents are expected to take all reasonable measures to ensure the child attends school regularly.
- Parents are expected to assume responsibility with the child where school and division property is damaged, lost, or converted but the intentional or negligent act of that child.

(Note: Teachers and students whose personal property is damaged or lost may bring action under *The Parental Responsibility Act.*)

Responsibilities and Authority of Teachers

- To maintain order and discipline among students attending or participating in activities that are sponsored or approved by the school, whether inside or outside the school.
- To behave respectfully and comply with the ÉHI School Code of Conduct.
- To ensure that the interventions and responses used or implemented in carrying out duties to maintain order and discipline in school are appropriate, given the frequency and severity of the disciplinary violation, and take into account the student's stage of development.
- To report to the principal unacceptable student conduct while at school or a prescribed school-approved activity as soon as reasonably possible.**
- To report to the principal as soon as reasonably possible that a student may have engaged in cyberbullying, or been negatively affected by cyberbullying, whether it occurs during school hours or not.**
- To seize or cause to be seized and take possession of any offensive and or dangerous weapon brought to school by a student and hand over the same to the principal.
- To suspend a student from the classroom for up to two days when a student engages in disruptive behavior and suspension is the consequence of that behavior under school policy or the ÉHI School Code of Conduct.
- To promptly document and report a student suspension to the principal.

** The duty to report to the principal also applies to employees of a school division and persons who have care and charge of one or more students during a prescribed school-approved activity.

Responsibilities and Authority of Principals

- To ensure that a school's discipline and behavior management policies, including disciplinary consequences for violations of the ÉHI Code of Conduct, are consistent with any Ministerial directives concerning appropriate disciplinary consequences for unacceptable behaviors.
- To supervise buildings and grounds during school hours, including safety, repairs, cleanliness, et cetera.
- To remove, or cause to be removed, persons from school premises who are causing a disturbance or interruption, trespassing, or who are present for a purpose not reasonably associated with the normal functioning of the school.
- To provide disciplinary authority over the conduct of each student of a school from the time the student arrives at the school until the student departs for the day, except during any period that the student is absent from school at the request of his or her parent or guardian.
- To provide disciplinary authority over students on their way to and from school, in terms of their conduct towards one another, while traveling to and from school on school division transportation, and while on school-prescribed activities.
- To ensure that the interventions and responses used or implemented in carrying out duties to maintain order and discipline in school are appropriate, given the frequency and severity of the disciplinary violation, and take into account the student's stage of development.
- To notify parents, as soon as reasonably possible, if the principal believes that a student has been harmed as a result of the unacceptable conduct.
- To suspend a student for up to one week for engaging in conduct that the principal considers injurious to the school environment.

- To inform the student's parent or legal guardian of a suspension and the reasons for the suspension.
- To give the school board, or designate, division, within 24 hours, of a student being suspended, a written report setting out the student's name, the period of the suspension, and a description of the disruptive behavior for which the student was suspended.
- To keep a record of each suspension of a student.
- To develop categories of the reasons for which a student may be suspended, and to ensure that each suspension is accordingly categorized and that the total number of students suspended and the duration of suspensions are tabulated.
- To ensure that educational programming is available to a student who has been suspended for more than five days.