

Red River Valley School Division
ADMINISTRATIVE PROCEDURE 18
DIVISION-OWNED VEHICLES



The Red River Valley School Division Board of Trustees recognizes that some employees may use division-owned vehicles for purposes other than for divisional business.

The Board supplies a limited number of Divisional vehicles that are to be used for Divisional business.

When Divisional vehicles are used for personal purposes (i.e. driving a vehicle from home to workplace), the employee will be assessed the benefits of this vehicle use as a taxable allowance as set out by Canada Revenue Agency. It is the responsibility of the employee to track their personal versus business mileage for this purpose.

Cross Reference:		
Adoption Date: May 12, 2010	Amendment Date:	Page: 1 of 1